



SPRUCE TREE MONTESSORI SCHOOL

Car Line Drop Off / Pick Up

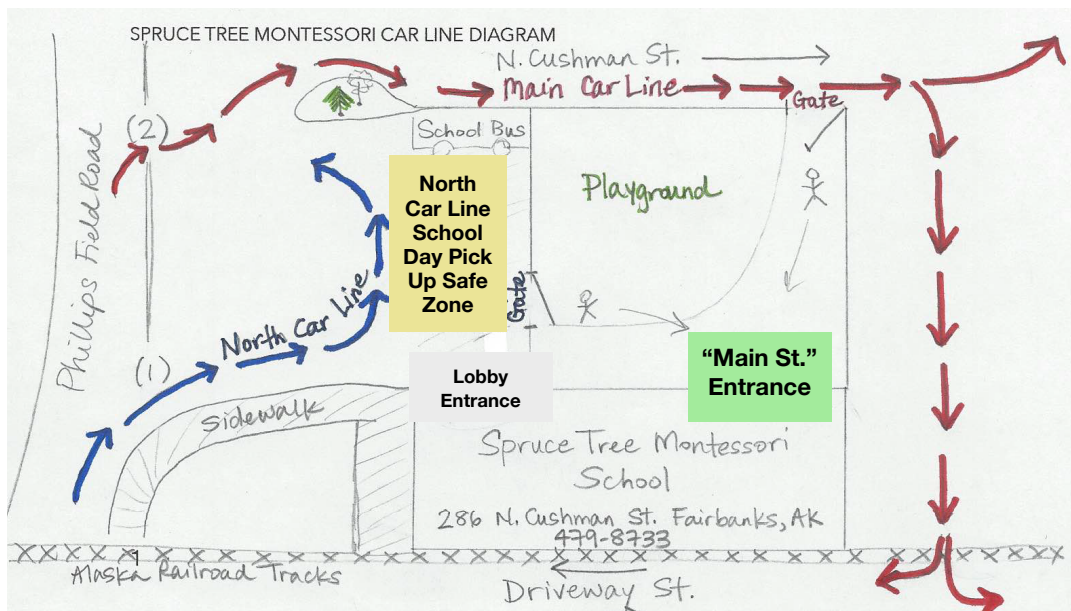
We have designed two car lines to best accommodate parent vehicle traffic. The Main Car Line is staffed and designated for younger children. The North Car Line is not staffed and should be used by older, more capable students and those who have siblings. Both are accessed off Phillips Field Road.

Please approach and proceed into and through the car lines slowly to ensure the safety of all students. Our car lines are efficient; please do not rush or rush others. When you are along the sidewalk of either carline, please get your child out of the car and send them along the sidewalk to the gate. Please do not leave your car parked in car line for extended periods of time. Please note: There is no parking in front of the lobby during morning or afternoon car line formation.

ALL students use the "Main St." Entrance (shown in green), the kitchen door, for morning arrival / afternoon dismissal. If you'd like to walk your child into the school, park in the north parking lot and walk in through the North Car Line gate (in front of the lobby) and in through the "Main St." entrance. Please respect the boundary of the classroom and say goodbye to your child at the classroom door.

School Day Pick Up 3:30 - 3:45 pm

Parents should pick children up during the 15-minute window allotted and understand that while the carline may look long, it takes less than 15 minutes. Please respect the minutes of time it takes to ensure the safety of all students.



Main Car Line - (red lines in diagram)

- For Children's House students without siblings (if your child has/is a sibling, please use the North Car Line)
- Students are to be picked up at the same gate during School Day Pick Up 3:30 - 45 pm.

North Car Line - (blue lines in diagram)

- For Elementary students (1st - 6th grade) and ALL siblings. If you have two children, please use North Car Line.
- Students are to be picked up from the North Car Line School Day Pick Up Safe Zone 3:30 - 45 pm.

The **Lobby Entrance** is used only for Sunrise / Sunset programs and for children who are tardy, arriving after 8:30 am, or for pick up during the school day for appointments.

Sunrise / Sunset Drop Off & Pick Up: Sunrise drop off is between 7:30 - 8:00 am at the Lobby Entrance. Sunset pick up is by 5 pm at the Lobby Entrance.